

Little Wolford Parish Meeting

Minutes of Annual Parish Assembly, 25th April 2017

Present: David Farman (Chairman, DF), Bill Keys (BK), Dave Webb (DW), Jane Revere (JR), Michael Revere (MR), Henry Warriner (HW), Diz Shirley (DS).

1. The meeting opened at 7.35pm with a welcome from the Chairman.
2. **Apologies** for absence had been received from Charles & Jane Hobbs, Louise & Simon Johnston, Colin & Gillian Ablewhite, Gill & Roger Cotter, Chris Cond, Beryl Braithwaite, Cllr Chris Saint and Cllr Stephen Gray.
3. **Election of Chairman for 2017/8:**

Bill Keys was proposed by DS, seconded by JR and unanimously elected.
BK thanked DF for support and asked him to continue to chair the meeting.
DF agreed to continue as RFO; this was proposed by DS, seconded by HW and agreed by all.
DS agreed to continue as minutes secretary; this was proposed by JR, seconded by BK and agreed by all. It is hoped there will be additional volunteers for this task.
HW agreed to continue to be a signatory for Bank Account; BK will become a new signatory.
DF acknowledged how fortunate the Parish is to have elected a new Chairman; he also acknowledged how supportive Dave Webb had been in preparing for a Community Governance Review jointly with Great Wolford in case we not elected a Chairman. DW stated how pleased he was that we had a new Chairman. DS proposed a vote of thanks to Dave Webb and this was unanimous. DW then left the meeting.
4. **Minutes of Extraordinary Meeting of 21st March 2017:**

Approval of these was proposed by HW, seconded by BK, agreed by all and signed by DF.
It was agreed that DF would write to members of Great Wolford Parish Council thanking them for their cooperation in helping us seek a solution jointly with them had we not elected BK as Chairman.
5. **Matters arising:**

As a trustee of the village hall, DS stated that final quotations for building works at the hall had not yet been seen, but the total bill was likely to be less than anticipated as some local contractors were volunteering services. The village hall management committee had asked whether the £500 grant from Parish Meeting funds agreed in October 2016 could be used to partly fund the recent purchase of a new cooker. This had cost £1,200 and installation had cost £180. DF stated that this would probably require funding under Section 137 powers, rather than Section 133, which would have been applicable if the grant had been used for building restoration; he would seek advice on this question from WALC. This would delay the erection of the notice board agreed in October 2016 and March 2017. BK proposed that we accept this, JR seconded and it was agreed by all.
6. **Past Chairman's Report:**

DF stated that the main activity since the last meeting had been preparation for the Community Governance Review. There was nothing further to report.
7. **Expenditure** incurred under delegated powers since previous meeting: None.
8. **Accounts & Annual Return** for 2016/7:

DF tabled the accounts, which had been approved by the Internal Auditor, Simon Lewis.
- 8.1 **Approval of the Annual Accounting Statement** was proposed by BK, seconded by MR and agreed by all.

8.2 **Approval of the Annual Governance Statement** was proposed by BK, seconded by MR and agreed by all.

9. **Matters of Particular Local Importance:** None raised.

10. **Matters raised by an Elector of the Parish:** None.

11. BK resumed the Chair, and thanked DF for his work as Chairman for the past six years.

12. The date of the next Assembly was set as Wednesday, 18th October 2017, subject to availability of the village hall.

The meeting closed at 8.18pm.

Signed as a true record of the meeting

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David Farman, Chairman
18 October 2017